

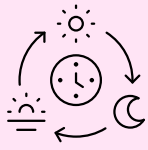


Immanuel Outside School Hours Care



SPRING
Vacation Care

**16 SEPTEMBER -
27TH SEPTEMBER 2024**



Our Daily Routine:

7:30am Welcome to Vacation Care

7:30-9.30am Free Play - quiet activities, outside play, simple crafts, handball, skipping.

8.30am-9.30am Free choice of games at the courts

9.30-9.45am Group Time

9.45-10.00am Morning Tea (Please bring).

10.00-10.15am Group Time - activity transition

10.15-12.15pm Main Activity; Organised Group Activities or Outings

12.15-12.30pm Activity Pack-up

12.30-12.45pm Lunch (Please pack a healthy, 'litter' free lunchbox).

12.45-1.00pm Free play

1.00-1.15pm Transition to down time (toileting, drink, hats, shoes, sunscreen)

1.15-3.00pm Down Time; Quiet Time (board games, colouring in, movie in the library)

3.00-3.30pm Afternoon Tea (provided by OSHC).

3.30-3.45pm Children's choice activities according to children's interest: library, handball, skipping, games at the courts, craft, adventure playground, college green

3.35-5.00pm Free Play - Outside activities or quiet inside activities (reading, colouring in etc.)

5.00-5.15pm Clean up

5.30-5.55pm Free Play inside only

5.55pm Last parent pick-up

6.00pm Building is alarmed



Bring everyday:

- Sunsafe Wide Brimmed hat - A change of clothes - Healthy morning tea and lunch
- Water bottle -

Week One:

Monday 16 September - Disney Day!

Enjoy a magical adventure filled with enchanting Disney crafts, delicious Disney snacks, exciting quizzes, and the chance to make your own sparkly slime! Come dressed as your favourite Disney character and join in the fun!



Tuesday 17 September - Kite Crafting Extravaganza \$8

Create your own DIY kites, windsocks, and pinwheels. The day will culminate in an exciting kite flying contest, so get ready for a fun-filled adventure in the sky!

Wednesday 18 September - Pony Rides and Petting Zoo with the ELC! \$18



It's Spring Fair time with our friends at the Immanuel Early Learning Centre! Featuring a petting zoo and pony rides, enjoy a day of fun and excitement as we celebrate the season with our community!



Thursday 19 September - Bricks 4 Kidz Incursion \$18

Get ready for a day of creativity and fun with the Bricks 4 Kidz incursion at OSHC! Join us for an exciting LEGO building adventure where you can construct amazing creations and unleash your imagination.

Friday 20 September - Crafty Creations



Join us for Creative Creations Day at OSHC, where kids will dive into a world of artistry with painting, colouring, making chatterboxes, and using chalk paint. With free-drawing and guided drawing, we're sure to have a fun-filled day of creativity!



Week Two



Monday 23 September - Gecko Sports Incursion \$18

Prepare for an action-packed day with the Gecko Sports incursion at OSHC! We will participate in a variety of exciting sports activities for a super active day!



Tuesday 24 September - Messy Play and Slip n Slide!

Join us for a fun-filled Messy Play and Slip 'n Slide Day at OSHC! Get ready to get messy with creative play activities and slip down our thrilling slide. Bring your play clothes, sunscreen, and towel for a day of laughter, excitement, and unforgettable memories.

Wednesday 25 September - Excursion SunCity Bowling \$25

Join us for a fantastic bowling excursion to SunCity Bowling in Alexandra Headland! We'll have a blast knocking down pins and enjoying friendly competition. Don't miss this fun-filled day with friends and great bowling action!



Thursday 26 September - Spring Fair \$8!

Join us at OSHC for an unforgettable Carnival Day! Experience the magic with face painting, thrilling carnival games, creative sand art, and exciting lucky dips. Get ready for a day of endless fun and excitement!

Friday 27 September - Dessert Parlour



Join us at OSHC for a delightful Dessert Parlour event! Enjoy DIY Cold Rock ice cream, fun Kahoot quizzes, and creative dessert crafts. Indulge your sweet tooth and have a great time with friends at this deliciously fun event!



Our Menu:

Week One:

Monday 16

September:

Mini hotdogs
Watermelon &
cucumber

Tuesday 17

September:

Nachos
Oranges & cherry
tomatoes

Wednesday 18

September:

Sausage rolls w/
bbq or tomato
Apples and
cucumber

Thursday 19

September:

Corn thins with
Vegemite, ham or
honey
Watermelon and
oranges

Friday 20

September:

Pikelets w/ honey or
jam
Apples & cherry
tomatoes

Week Two:

Monday 23

September:

Scrolls w/ vegemite
& cheese or
spinach & cheese
Cucumber & apples

Tuesday 24

September:

Sausage sizzle
lunch
BYO afternoon tea

Wednesday 25

September:

Pasta w/ garlic bread
Oranges and
watermelon

Thursday 26

September:

Mini pizzas
Cherry tomatoes &
watermelon

Friday 27

September:

Crackers, cheese
cubes, Kabana and
popcorn
Oranges and apples

Important Information

Program Dates

Monday 16 September – Friday 27 September 2024

Operation Hours

Open: 7:30am

Close 6:00pm.

Late collection fee applies thereafter.

You will be charged \$5 for late pickup between 6:00pm-6:05pm

You will then be charged \$10 for every minute thereafter.

All children must be signed in and out by an authorised nominee.

How to make a booking:

1. Enrolments

Families must be enrolled in the service. Enrolment forms can be obtained from the webpage:

<https://www.immanuel.qld.edu.au/belong/outside-school-hours-care/>

2. Xplor

You will be invited to join our booking management system Xplor. You must accept email invitation and then download the Xplor Home app to create an account.

3. Complete Booking Form

Complete and return booking forms. Email to oshc@immanuel.qld.edu.au

Bookings will only be accepted if all fees are paid up to date and there is a nil balance.

Fees 2023:

- \$66 per child per day (less CCS)
- \$33 per child for half day (indicate 1/2 am or pm day on booking form)
- Additional \$25 for an excursion (less CCS)
- Additional fees for excursions and activities as per program (less CCS).

Payment:

1. You will be emailed a statement fortnightly.
2. The statement is due for payment two weeks after the date of issue.
3. Payment can be made over the phone, direct debit request, in person or internet banking:

BSB: 034 198

A/C No: 214 658

When using direct deposit please note your family name in the reference.

4. Late payments will incur \$10.00 fee every 14 days until payment is made.

Cancellation:

- Cancellations must be made 5 working days prior to the date of the booking.
- Anytime after this, that day's fee will be incurred
- Notify OSHC via email if your child is not able to attend the booked day.

Child Care Subsidy (CCS):

Child Care Subsidy is paid directly to the childcare service. Families will pay 'the gap' fee. ILC OSHC will enrol families into CCS using parent CRN and child CRN. If you do not complete all requirements in MyGov, your account will be charged the full fee.

More information available via the following link:

<https://www.servicesaustralia.gov.au/individuals/services/centrelink/child-care-subsidy>

Families can also contact Centrelink from Monday- Friday, 8:00am-8:00pm on 136 150

These steps must be followed to incur CCS:

1. Log onto your Xplor Home App
2. Accept the CWA in the Finance tab. Finance tab can be found in the Accounts tab (bottom right-hand corner). CWA must be accepted for each child.

IMPORTANT: Is your enrolment still valid?

The government ceases a CCS enrolment if the child has not attended the service in the past 10 weeks. Please contact OSHC if this applies to your child as we need to re-enroll your child into the CCS so you can use the CCS as a fee deduction.

Agreement:

By signing the booking form, you are agreeing to this (CWA between ILC OSHC and yourself).

Specific Child Needs:

We aim to provide an inclusive service. Please advise staff in your child requires additional support or has specific needs (i.e dietary, neurologically).

What to bring:

- Healthy, balanced, 'litter' free morning tea and lunch
- Sun smart hat (No Caps)
- Apply sunscreen before attending & sign register on arrival
- Change of clothes
- Water bottle
- Enclosed shoes
- No heeilies, skateboards, toys or electronics.

Sign In and Collection:

Children are to be signed in and collected by an authorised nominee. Caregivers must use the Xplor Home app to sign their child in/out of the Service. ID may be required to be sighted by Educators. If you require an additional authorised nominee to collect your child, please email OSHC.

Behaviour:

Disruptive behaviour will be discussed with caregivers with the view to resolve any problems. Educators and caregivers will work together to implement positive behaviour management strategies. Constant disruption may result in the withdrawal or termination of enrolment.

Privacy:

ILC OSHC collects personal and health related information for registering your child and providing the required care. We are committed to protecting confidentiality.



Booking Form

Return this page, as well as your selected days form to OSHC by COB Monday 9th September
All information requested on this booking form must be provide for booking to be confirmed

Family Name:

Child/ren's Names:	D.O.B.	School	Year
1.			
2.			
3.			

Caregiver's name

Relationship to child:

Does a caregiver reside with child? Yes No

Phone: H) W) M)

Email:

Home Address:

Caregiver's name

Relationship to child:

Does a caregiver reside with child? Yes No

Phone: H) W) M)

Email:

Home Address:

Authority to collect/other approved contacts (in case of emergency):

1. Name:

Relationship:

Phone: H) W) M)

Emergency Contact: Yes No **Authorised Nominee (collection):** Yes No

Authorised Nominee (Excursion): Yes No **Authorised Nominee (medical):** Yes No

2. Name:

Relationship:

Phone: H) W) M)

Emergency Contact: Yes No **Authorised Nominee (collection):** Yes No

Authorised Nominee (Excursion): Yes No **Authorised Nominee (medical):** Yes No

Medical Details and Dietary Requirements

1. Name: Details:

2. Name: Details:

3. Name: Details:



Family Name:

Immanuel Lutheran College Outside School Hours Care Spring Vacation Care Booking Form

Please indicate Full Day (FD) or Half Day (HD) by ticking the box:

<p>Monday 16 September</p> <p>Disney Day</p> <p>FD HD</p>	<p>Tuesday 17 September</p> <p>Pony Rides & Petting Zoo \$18*</p> <p>FD HD</p>	<p>Wednesday 18 September</p> <p>Kite Crating \$8*</p> <p>FD HD</p>	<p>Thursday 19 September</p> <p>Bricks4Kids \$18*</p> <p>FD HD</p>	<p>Friday 20 September</p> <p>Crafty Creations</p> <p>FD HD</p>
<p>Monday 23 September</p> <p>Gecko Sports Incursion \$18*</p> <p>FD HD</p>	<p>Tuesday 24 September</p> <p>Messy Play & Slip n Slide</p> <p>FD HD</p>	<p>Wednesday 25 September</p> <p>Suncity Bowling Excursion \$25*</p> <p>FD HD</p>	<p>Thursday 26 September</p> <p>Spring Fair \$8*</p> <p>FD HD</p>	<p>Friday 27 September</p> <p>Dessert Parlour</p> <p>FD HD</p>

Complying Written Agreement:

I have read and understood the **Complying Written Agreement** as per the Important Information page of this document. This includes information regarding **fee payment, prices and payment conditions, operation hours, bookings and cancellations, and signing in and out of children.**

I give /do not give permission for my child/children named above to participate in swimming activities at Immanuel Lutheran College pool in Vacation Care between 10:00 am and 1 pm. Children will walk 2 mins to the pool with staff. Children will be supervised by OSHC staff while in the water and on the pool deck. OSHC staff-to-child ratio is 1:3. Risk Assessment is available upon request.

I give /do not give permission for my child/children to participate in activities throughout college rounds- blue Courts, AJ Jericho Stadium, Oval, Prep area, Adventure playground and Innovation Hub during Spring Vacation Care between 7:30 am-6:00 pm. Children will be supervised by OSHC Staff while in these locations. OSHC staff-to-child ratio is 1:15. Risk Assessments are available upon request.

Photographic consent: Do you consent to photographs of your child appearing in promotional publications/media (please circle)

Yes No

Name: _____ Signed: _____ Date: _____